## लालझाडी गाउँपालिका गरिब परिवार पहिचान तथा परिचयपत्र वितरण कार्यक्रमका लागि गणक पदको लिखित परीक्षाको पाठ्यक्रम

## गणक पदको दोश्रो चरणको लिखित परीक्षाको बस्तुगत बहुवैकल्पिक परीक्षाको पाठ्यक्रम

ক	.सं.	विषय	पूर्णाङ्क	उत्तीर्णाङ्क	परीक्षा प्रणाली	प्रश्न संख्या * अङ्कभार	समय
٩		प्रशासन तथा	१००	80	बस्तुगत बहुवैकल्पिक	X0*5=900	४५ मिनेट
		सेवा सम्बन्धी			(Multiple Choice)		

- 1. Decimal System and Percentage
  - a. Integral and Fractional numbers
  - b. Decimalization of Fractional numbers
  - c. Approximation rules
  - d. Express Fraction as a percent and Percentage as Fraction
- 2. Ratio and Proportion
- 3. Unitary Method
- 4. Measurement of Area
  - a. Square
  - b. Rectangle
  - c. Circle
- 5. Data Sources
  - a. Primary
  - b. Secondary
  - c. Collection, Classification and Tabulation of data (frequently distribution)
  - d. Diagrammatic representation of data (Bar, Histogram and Pie)
- 6. Measures of Central Tendency
  - a. Mean, Median and Mode

## लालझाडी गाउँपालिका गरिब परिवार पहिचान तथा परिचयपत्र वितरण कार्यक्रमका लागि सुपरिवेक्षक पदको लिखित परीक्षाको पाठ्यक्रम

## सुपरिवेक्षक पदको दोश्रो चरणको लिखित परीक्षाको बस्तुगत बहुवैकल्पिक परीक्षाको पाठ्यक्रम

क.सं.	विषय	पूर्णाङ्क	उत्तीर्णाङ्क	परीक्षा प्रणाली	प्रश्न संख्या * अङ्कभार	समय
٩	प्रशासन तथा	१००	80	बस्तुगत बहुवैकल्पिक	४०*४=१००	४५ मिनेट
	सेवा सम्बन्धी			(Multiple Choice)		

- 1. A. Source and Method of collecting data
  - a. Primary Source
    - i. Personal Interview of self-administrated form
    - ii. Observation or measurement
    - iii. Mail Questionnaire or Telephone
  - b. Secondary Source
    - i. Published or Unpublished Statistics

B. Collection, Classification, Presentation of Data (Frequency, Cross-tables, Bar, Histograms and Pie)

- 2. Measures of Central Tendency
  - a. Concept, Meaning, Significance and Computation of Average (A.M., G.M. and H.M.), Median and Mode
- 3. Measures of Dispersion
  - a. Concept, Meaning, Significance of Range, Variance, Standard Deviation, Coefficient of Variation
- 4. Concept of Probability and Distributions:
  - a. Binomial, Poisson and Normal Distribution
- 5. Linear Correlation and regression:
  - a. Concept of the Simultaneous variation of two variables
  - b. Concept of scatter diagram
  - c. Measurement of Simple Correlation
  - d. Pearson's Coefficient of Correlation
  - e. Simple Linear Regression
- 6. Elementary Concept of Sampling
  - a. Methods of Enumeration: Sample Survey and Census
  - b. Methods of sampling: Random and non-Random
  - c. Concept and uses of Random Numbers with reference to SRS (Simple Random Sampling)
  - d. Sampling and non-sampling Errors: Concept and sources
- 7. Index Numbers
  - a. Definition and Concept
  - b. Simple and Weighted Index Numbers
  - c. Selection of the base year
- 8. Limits and Limiting Values:
  - a. An intuitive idea of Limit of a Function

- b. Fundamental Rules of Limit
- c. Methods of Finding Limits of various Algebraic Functions
- 9. Differentiation
  - a. Definition and notion of Derivative
  - b. Graphic Interpretation of Derivative
  - c. Derivative of Simple Algebraic Function
- 10. Simple Integration
  - a. Definition and notation of Integrals
  - b. Basic Standard Integrals
  - c. Definite Integrals
- 11. Ratio and Proportion
  - a. Introduction of Ratio and Propotion
  - b. Direct, Indirect and Compound Proportion